

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS

### MARY WALKER SCHOOL DISTRICT NO. 207

December 16, 2015 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT		MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair)	Anselmo, Tony	Kiolbasa, Bill	n/a
Canfield, Jeffrey	Cobb, Matt	McIsaac, Sue	
Steinbach, April Morton	Gines, Matt	Scott, Jim	
Stricker, Kimberley	Goad, Tim	Stevens, Greg	
Turner, Justyn (Chair)	Hargrave, Edwina	Sulgrove, B.K. (Kim)	
Jacka, Kevin (Secretary)	Holsten, Tina	Sulgrove, Mary	

The Regular Meeting was called to order in the Mary Walker High School Library by J. Turner at 6:36pm and was followed by a flag salute and Pledge of Allegiance, led by K. Stricker and recited by all present.

#### APPROVAL OF MINUTES

A. Steinbach made a motion to approve the Minutes of the November 16, 2015 Regular Meeting, as well as the Minutes of the November 30, 2015 Special Meeting, both as submitted; K. Stricker seconded; motion carried.

#### PRE-K – 5<sup>th</sup> PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

E. Hargrave reported briefly on each the following:

- Family Nights Out (PTO) and Cookies, Cocoa & Concert – very successful.
- Winter Celebration – December 18<sup>th</sup> (3:30pm) at Hotza Motza Pizza; hosted by Elementary staff; All staff and Board members invited.
- Hagan Grant – DreamBox; online math game; after-school; 3<sup>rd</sup>-5<sup>th</sup> grades; very well received.
- PBIS, RICC, eVal, Professional Development – updates provided.

#### 6<sup>th</sup> – 12<sup>th</sup> PRINCIPAL REPORT

M. Cobb reported briefly on each of the following:

- WDFY Retreat – January 22<sup>nd</sup>-23<sup>rd</sup> at Deer Lake; 12-25-ish students; overnight stay; transportation needs discussed; recommend approval.
- 2015 School of Distinction – MWHS is the only high school in northeast WA to receive this award; banner and award presentation scheduled for January 8<sup>th</sup>; K. Stricker expressed an interest in attending; planning an article and picture for local publication.
- Parent Conferences – mediocre turnout; tried new walk-in style conferences; will probably revert to scheduled appointments.
- Athletic / sporting events schedule reviewed.

#### BUSINESS MANAGER'S REPORT

S. McIsaac presented the Monthly Budget Report and answered questions from the Board.

#### SUPERINTENDENT'S REPORT

K. Jacka reported on the following:

- Staff Changes(s):
  - Resignation(s): Zachary Lane (HS Wrestling Asst. Coach)  
Chaz Lynch (MS Boys' Basketball Asst. Coach)
  - New Hire(s): Michelle Reid (ES ParaPro, 3<sup>rd</sup>-5<sup>th</sup>)  
Bailey Brown (HS Girls' Basketball Asst. Co-Coach)  
Greg Abrahamson (HS Girls' Basketball Asst. Co-Coach)  
Marshal Hart (HS Wrestling Asst. Coach)

- Board Policy / Procedure(s): 3<sup>rd</sup> Reading
  - #2020 & 2020P: Instruction: Course Design, Selection and Adoption of Instructional Materials
  - #2150 & 2150P: Instruction: Co-Curricular Program (NEW)
  - #3115 & 3115P: Students: Homeless Students – Enrollment Rights and Services
  - #3120 & 3120P: Students: Enrollment
  - #3205 & 3205P: Students: Sexual Harassment of Students Prohibited (NEW)
  - #3207 & 3207P: Students: Prohibition of Harassment, Intimidation and Bullying
  - #3220 & 3220P: Students: Freedom of Expression
  - #3510 & 3510P: Students: Associated Student Bodies
  - #5011 & 5011P: Personnel: Sexual Harassment of District Staff Prohibited
  - #6512 & 6512P: Management Support: Infection Control Program
- Other:
  - Bill & Melinda Gates Foundation Grant (ALE start-up grant: Innovative District Collaborations in Washington State) – funds received through NACSA (National Association of Charter School Authorizers, William Haft, Vice-President, Authorizer Development)
  - Financial and Legal Accounting
    - Charter Schools / ALEs –
      - Response letter to Michael Dunn (Superintendent, NEW ESD 101) – update provided to Board, including Accrual vs. Cash/Actual Accounting methodology discussion (change needed, based on new FTE) and potential extra audit issues.
      - WA Charters – Bill Kiolbasa (CFO) provided brief background info. for his organization as well as for Rekha Bhatt – point persons for all current charter schools.
      - Consultants – Background info. provided for Cathy Fromme and Mike Jennings.
      - MWEA – meeting scheduled for December 17<sup>th</sup>.
      - Levy Equalization – will continue to discuss this topic regarding ALEs (added FTE will increase levy equalization).
      - Gates Grant (new) – grant funds expected before end of December.
      - SLPs now due February 1<sup>st</sup> – understanding is that WAC change(s) being written by OSPI.
- Donation(s):
  - Gerald & Irene Brown; Misc. Supplies (Socks, Gloves, hats; \$50.00 value); Any students in need.
  - Kathy Fraley; Misc. Supplies (Winter Boots; \$20.00 value); Any students in need.
  - Century Link Pioneer & Lilac City Combined Club; Misc. Supplies (Hats; \$75.00 value); Any students in need.
- Accounts Payable (November 2015 – 2<sup>nd</sup> Run; December 2015)

○ Gen. Fund (Nov. 2015-Adj.) Warrant number(s) 157595	\$ 10,781.95
○ Gen. Fund (Nov.. 2015) Warrant number(s) 157588 through 157594	\$ 14,421.86
○ Gen. Fund (Dec. 2015) Warrant number(s) 157596 through 157664	\$ 117,542.72
○ ASB – HS (Dec. 2015) Warrant number(s) 157668 through 157672	\$ 9,867.16
○ ASB – MS (Dec. 2015) Warrant number(s) 157665 through 157667	\$ 1,427.75
- Payroll

○ December 2015	Warrant number(s) 157673 through 157690	\$ 396,379.10
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## **PUBLIC FORUM**

- Mary Sulgrove asked about SLPs.

## **PLANNING AND DISCUSSION**

- Mandatory OPMA Training for Board Members – J. Turner needs to complete as does J. Canfield; due to the new elected Board members beginning in January, a schedule will be established for all members to complete this training in February.

**RECESS**

At 8:12pm, the Board excused themselves for a short break, and then resumed the regular Board meeting at 8:20pm.

**EXECUTIVE SESSION**

J. Turner made a motion to go into Executive Session not to exceed 60 minutes for the purposes of discussing with legal counsel potential litigation; A. Steinbach seconded; motion carried. The Board, Kevin Jacka, Superintendent, Greg Stevens, Legal Counsel, and Tony Anselmo, Legal Counsel, went into Executive Session for this purpose at 8:22pm. At 9:15pm, J. Turner announced to the public that an additional 45-60 minutes would be needed to conclude the Board's discussion in Executive Session. The regular meeting re-convened at 10:10pm. No motions were made during any portion of the Executive Session.

**BUSINESS**

- D. Beckman made a motion to accept the resignations of Zachary Lane and Chaz Lynch, as noted herein; A. Steinbach seconded; motion carried.
- D. Beckman made a motion to approve the hiring of Michelle Reid, Bailey Brown, Greg Abrahamson and Marshall Hart, as noted herein; J. Canfield seconded; motion carried.
- A. Steinbach made a motion to adopt Board Policies / Procedures: #2020/#2020P; #2150/#2150P; #3115/#3115P; #3120/#3120P; #3205/#3205P; #3207/#3207P; #3220/#3220P; #3510/#3510P; #5011/#5011P; and #6512/#6512P, as reviewed and read; K. Stricker seconded; motion carried.
- J. Canfield made a motion to approve the three (3) donations, as listed herein; A. Steinbach seconded; motion carried.
- K. Stricker made a motion to approve the WDFY Overnight Retreat and to provide a bus and driver for the trip; D. Beckman seconded; motion carried.

**BILLS AND PAYROLL**

- K. Stricker made a motion to approve the November 2015 Accounts Payable 2<sup>nd</sup> Run, and the December 2015 Accounts Payable, as submitted; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to approve the December 2015 Payroll, as submitted; K. Stricker seconded; motion carried.

**OTHER BUSINESS**

Nothing to report.

**ADJOURNMENT**

K. Stricker made a motion to adjourn at 10:12pm; A. Steinbach seconded; motion carried.

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Board Secretary

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Board Chair (or Vice-Chair)